



EU FORUM OF JUDGES FOR THE ENVIRONMENT
UE FORUM DES JUGES POUR L'ENVIRONNEMENT

Service Advert

Network manager - European Union Forum of Judges for the Environment (EUFJE)

Background

The European Union Network for the Implementation and Enforcement of Environmental Law (IMPEL) is an international non-profit association of environmental authorities of the European Union Member States, acceding and candidate countries of the EU, EEA and EFTA countries. The Network's objective is to create the necessary impetus in Europe to make progress on ensuring a more effective application of European environmental legislation. It promotes the exchange of information and experience, the development and enhancement of environmental regulation and of environmental public authorities and their practitioners.

IMPEL and EUFJE work closely together and this position will be recruited by IMPEL but will work to support EUFJE.

European Union Forum of Judges for the Environment (EUFJE)

The **European Union Forum of Judges for the Environment (EUFJE)** was created in 2004.

The objective of the Forum is to contribute to better implementation and enforcement of national, European and international environmental law:

- by contributing to a better knowledge of environmental law among judges,
- by sharing case law, and
- by sharing experience in the area of training of the judiciary in environmental law.

EUFJE is a network of around 140 judges and courts in more than 40 different countries.

The association is registered in Belgium and its legal seat is in Brussels. Its working languages are English and French.

Description of services

The Network is looking for a network manager to provide secretarial and substantial support:

The supplier will:

- perform general EUFJE administration (prepare correspondence, update membership)
- assist the President and EUFJE members in the organisation of the EUFJE board meetings, General Assembly and the annual conference



EU FORUM OF JUDGES FOR THE ENVIRONMENT UE FORUM DES JUGES POUR L'ENVIRONNEMENT

- assist the President and EUFJE members in raising funds (prepare grant applications and follow up)
- assist the President and EUFJE members in strengthening the cooperation with ENPE, IMPEL, EnviCrimeNet and potentially other Compliance and juridical Networks
- help prepare and represent EUFJE at meetings and workshops in the framework of the EC Action Plan on Environmental Compliance and Governance
- assist the EUFJE president and webmaster in managing and updating the EUFJE website
- help prepare and represent EUFJE at other stakeholder's meetings e.g. EJTN, GJIE
- liaise with the IMPEL secretariat and ensure both the exchange of information as the application of administrative and financial regulation and good practice necessary for the compliance with all applicable internal and external rules for grant and activities planning, execution, documentation and reporting

Approximated time workload max. 100 d/a.

Conditions

This service contract will initially be temporary, commencing on the 1st January 2022 until the 31 December 2022. However, the network is seeking continued service in this field and this could be extended. The estimated time for this service is max. 100 working days per year. Payment will be based on typical local pay at the place of service and on personal experience; qualified quotes are welcome.

The successful applicant will operate remotely from his/her own place of work liaising with the Board. For more information on the position please contact: Luc Lavrysen, luc.lavrysen@const-court.be.

To apply, please send a Curriculum Vitae and short covering letter explaining your suitability for the role and email to Luc Lavrysen until 30 November 2021.

Shortlisted applicants will be informed by 14 December 2021; teleconference interviews with those shortlisted will be conducted in the same week.

Requirements & Skills

- 1) Experience with or within the judiciary
- 2) Familiar with environmental law and? policy
- 3) Proficiency in MS Office (MS Excel and MS PowerPoint, etc.)
- 4) Excellent self-organization and time management skills and the ability to prioritize work
- 5) Attention to detail and problem-solving skills
- 6) Excellent written and verbal communication skills in English



EU FORUM OF JUDGES FOR THE ENVIRONMENT
UE FORUM DES JUGES POUR L'ENVIRONNEMENT

- 7) Strong organizational skills with the ability to multi-task
- 8) Building effective working relationships with a diverse range of people
- 9) Ability to operate effectively both independently and as a part of a team, prioritize own workload and manage competing demands to ensure tasks are completed on time and to a high standard

Desirable

- 1) Written and spoken knowledge of additional European languages, e.g. French
- 2) Experience of working internationally
- 3) Interest in environmental protection